

CANDIDATE MANAGEMENT AND COMMUNICATIONS

Candidate management by COMU is undertaken using the COMU Appointments database. Updating of individual candidate records is, however, undertaken by the candidates themselves, through their ability to log in to their records online.

COMU uses the database to maintain up-to-date records of the membership of all of the Crown company/entity boards for which it is responsible. Those records include the commencement date, terms served and expiry date for each board member.

The database is also used when it is necessary to communicate with all candidates. Most often this will involve the posting of board positions for which an appointment process is about to be commenced. Candidates on the database are advised by e-mail when board positions have been posted and expressions of interest are being sought.

COMU undertakes regular audits of its database membership, in order to ensure that the information is as up-to-date as possible and that attention is focused on those candidates who are actively seeking directorship opportunities. Attempts are made to contact candidates whose record has been inactive for some time and, if contact is made, they are encouraged to update or deactivate their record. The records of candidates who cannot be contacted are automatically deactivated until contact is re-established.