DIVERSITY AGENCIES

It is a requirement of every appointment process that consultation be undertaken with a group of government agencies, seeking nominations of potential candidates (those agencies are collectively known as the “Diversity Agencies”).

Once the Minister has approved the appointment process and position specification(s), a request should be sent to each of the listed Diversity Agencies (listed below) in relation to each of the specific positions to be considered. The agencies should be provided with a copy of the position specification(s) for each of those positions under consideration.

A deadline for submission of nominations will need to be established, and is communicated to the agencies. The requests will need to be submitted early enough, and with a corresponding deadline, to permit the results to be incorporated into the broader group of potential candidates for the appointment (ie, they will need to be received in time to be included in the report that the Minister will consider in relation to shortlists of candidates).

Some Diversity Agencies may seek further direct discussions with COMU, either by phone or in a meeting, to help give them a better understanding of the skill sets required.

There will be occasions in which certain Diversity Agencies may advise that they have no potential candidates who fit the specification supplied to them.

Diversity Agencies

- Ministry of Women’s Affairs  [www.mwa.govt.nz](http://www.mwa.govt.nz)
- Te Puni Kokiri  [www.tpk.govt.nz](http://www.tpk.govt.nz)
- Office of Ethnic Affairs (a division of the Department of Internal Affairs)  [http://www.ethnicaffairs.govt.nz/](http://www.ethnicaffairs.govt.nz/)